VENTURA COLLEGE

Political Science / Public Administration Programs

Advisory Group

Minutes

January 18, 2022

4:00pm – 5:00pm

Attendees: Kenyon Callahan, Public Administration Program Lead/Political Science Faculty

Glen Becerra, City Council, Simi Valley

Tina Cobb, Senior Congressional Liaison, Elton Gallegly

Stephen Slyker, Senior Deputy District Attorney, Ventura County / Adjunct Political Science Faculty

Michael Ward, Department Chair, Social Sciences, Ventura College

Lisa Putnam, Dean

***Discussion:*** Developing Public Administration Certificate of Achievement at Ventura College

Program Proposal and Certificate Sequence:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Requirements** | **Dept. Name/#** | **Name** | **Units** | **Sequence** |
| Required Core (10 units) | POLSV01  BUSV31  PSYV04/MATHV44 | Introduction to American Gov’t  Organization and Management  Introduction to Statistics/  Elementary Statistics | 3  3  4 | Yr. 1, Fall  Yr. 1, Fall/Spring  Yr. 1, Fall/Spring |
| Four Electives (12 units) | POLSV03  OR  POLV04  POLS V17  BUSV30 BUSV40  BUSV45  OR  BUS V44  BUSV32  CJ V01 | Intro to Political Science  OR  Intro to Political Theory  Introduction to American Law  Intro to Business Organizational Behaviors  Business Communications  OR  Business English  Human Resource Management  Introduction to Criminal Justice | 3  3  3  3  3  3  3  3  3 | Yr. 1, Fall/Spring  Yr. 1, Fall/Spring  Yr. 1, Fall/Spring  Yr. 1, Fall/Spring  Yr. 1, Fall/Spring  Yr. 1, Fall/Spring  Yr. 1, Fall/Spring  Yr. 1, Fall/Spring  Yr. 1, Fall/Spring |

***Committee Feedback/Input***

* Added a few additional options for electives, broadening the reach into Criminal Justice, American Law (see items in red above)
* Internships will be incredibly beneficial; opportunities exist in the County (Steve has a link to connecting students to paying student employment positions: [www.governmentjobs.com](http://www.governmentjobs.com) ). When we create an AA, this should be a part of the requirements.
* Is there a government finance component in our existing curriculum? This would be very beneficial for students to experience.
* Can we request a Business English type class to be added into the VC curriculum inventory?
* Students need basic office skills (scanning, photocopy, purchasing items, etc.) and necessary soft skills for career/industry

***Handouts:***

* Public Administration CoA Narrative

***Outcome: Document advisory committee’s support***

* Advisory committee supports the CoA of Public Administration
* Meet again in late Spring 22 to update everyone on our progress.